

Arkansas State Highway and Transportation Department  
**REQUEST FOR PROPOSALS No. 12-002P**

July 21, 2011

TO CONDUCT PUBLIC AUCTION(S)  
OF USED AND SURPLUS ROAD EQUIPMENT FOR  
ARKANSAS STATE HIGHWAY & TRANSPORTATION DEPARTMENT

The AHTD is requesting sealed proposals from individuals or firms, to enter into agreement(s) for a period of one (1) year from date of acceptance, to conduct public auction(s) of used and surplus road equipment. A primary sale is to be conducted in one day near the end of October 2011, on a day mutually agreed to by the successful bidder and the Department at the AHTD Equipment & Procurement Division Complex, 11302 W. Baseline Road, Little Rock, Arkansas. Subsequent secondary sale(s) may be conducted as necessary at the auctioneer's facilities on dates mutually agreed to by the successful bidder and the Department.

To be considered, proposals must be submitted as follows **by 1:00 p.m. on August 4, 2011:**

<b>Mail to:</b>	<b>Deliver to:</b>
AHTD Equipment and Procurement Division P.O. Box 2261 Little Rock, AR 72203	AHTD Equipment and Procurement Division 11302 W. Baseline Rd. Little Rock, Arkansas

Questions regarding this Request for Proposals (RFP) should be directed to the AHTD Equipment and Procurement Division at (501) 569-2667. All information received by AHTD in response to this RFP is restrictive and will not be available until after award of the contract by the Department. The AHTD reserves the right to accept or reject, in part or in its entirety, any proposal received as a result of this RFP if it is in the best interest of the Department to do so.

This RFP is for a complete auction package wherein all expenses for conducting the auction (advertising, postage, concessions, etc.) are paid by the auctioneer, and the responsibility for collecting all monies (total of high bids) rests with auctioneer. The AHTD is to receive gross total of high bids less auctioneer's commission.

Bidder (Auctioneer) must include with his/her response complete information on the auction package proposed, and shall include information regarding previous auctions conducted by them, including types and dollar amount, number of registered bidders, number of bidders on auctioneer's mailing list and references; and description and location of auctioneer's property/facilities. Successful bidder (auctioneer) will be required to send auction notices for primary sale to list of bidders supplied by AHTD in addition to auctioneer's mailing list. Proposals will be evaluated on the basis of the following: bidder's (auctioneer's) ability to conduct auction(s) including services offered, experience in prior auctions, advertising, bidder's mailing list, sale day catalog, property/facilities, concessions, restroom provisions, references, payment procedures and commission.

To be considered, bidder (auctioneer) must provide an irrevocable letter of credit in favor of the Department, expiring no sooner than seven days after date of primary sale, in the amount of \$500,000.00, at the time proposal is submitted. Before contract is awarded, successful bidder (auctioneer) will be required to provide proof of Liability Insurance in an amount of not less than \$1,000,000.

Successful bidder (auctioneer) will be required to sign a contract to conduct auction(s) for AHTD, for a period of one (1) year, and to sign a lease agreement on AHTD premises where primary auction will be conducted. (AHTD will lease the premises, on which primary sale is to be conducted, to auctioneer for a period of 14 days.)

Attached to this RFP is a tentative list of the items to be sold at the primary public auction. Quantities are approximate and may be adjusted when all equipment is assembled. Items to be sold at secondary auctions will be determined at later dates.

**SUBMISSION OF PROPOSAL**

By submission of auction proposal made a part of and accompanying this RFP form, bidder agrees to the conditions set forth herein and further agrees to conduct auction(s) for a commission of \_\_\_\_\_% of the gross receipts of the auction(s) [total of high bids].

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Federal Tax ID or SS Number: \_\_\_\_\_

Name (Print or Type): \_\_\_\_\_

Signature: \_\_\_\_\_  
*Signature must be original (not photocopied) and in ink. Unsigned or improperly signed proposals will be rejected*

Date : \_\_\_\_\_

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**ACCEPTANCE (AHTD Use Only)**

Accepted as to \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

AHTD Procurement Officer

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT**  
Tentative Equipment Available For Fall 2011 Auction

Pursuit Sedans	35
Sedans	12
Vans	4
1/2 Ton Pickups	107
1/2 Ton Extended Cab Pickups	20
3/4 Ton Pickup	1
3/4 Ton Extended Cab Pickups	8
3/4 Ton Extended Cab Pickups, 4WD	6
3/4 Ton Crew Cab Pickups	4
3/4 Ton Cab & Chassis w/Service Body	1
1 Ton Cab & Chassis	1
1 Ton Cab & Chassis w/Service Body	2
1 Ton Crew Cab & Chassis	2
6 Cubic Yard Dump Trucks	5
10 Cubic Yard Dump Trucks	5
Sign Trucks	2
Tractor Trucks	3
Van Trailers, 42'	2
Motor Graders	2
Front End Loaders	6
4 - 6 Ton Portable Rollers	6
Backhoe/Loaders	9
Wheel Tractors	11
Crawler Tractor	1
Hydraulic Excavators	2
15' Pull Type Mowers	9
Asphalt Distributor, Trailer Mtd.	1
Flashing Arrows	4
Self Propelled Sweepers	2
Air Compressor	1
Material Spreaders	5
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<b>TOTAL</b>	<b>279</b>