

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT
EQUIPMENT AND PROCUREMENT DIVISION
BID INVITATION**

Contract Number: H-12-068P

BID OPENING LOCATION:
AHTD Equipment and
Procurement Division
11302 West Baseline Road
Little Rock, AR 72209

MAIL TO:
AHTD Equipment and
Procurement Division
P.O. Box 2261
Little Rock, AR 72203

DELIVER TO:
AHTD Equipment and
Procurement Division
11302 West Baseline Road
Little Rock, AR 72209

Bid Opening Date: March 13, 2012 Time: 11:00 a.m.

Sealed bids for furnishing the commodities and/or services described below, subject to the Conditions on page 2 of this Bid Invitation will be received at the above-noted mail and delivery locations until the above-noted bid opening date and time, and then publicly opened at the above-noted bid opening location. **Bids must be submitted on this form, with attachments when appropriate, or bids will be rejected. Late bids and unsigned bids will not be considered.**

In compliance with this Bid Invitation and subject to all the Conditions thereof, the undersigned offers and agrees to furnish any and all items upon which prices are quoted, at the price set opposite each item.

Company Name: _____

Name (Type or Print): _____

Address: _____

Title: _____

Phone: _____ Fax: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Federal Tax ID or Social Security No.: _____

Signature: _____

Signature must be legible, original (not photocopied) and in ink.
Unsigned bids will be rejected.

Item No.	Description	Quantity	Unit	Unit Price	Amount
	<p>Supply Contract for furnishing to the Arkansas State Highway and Transportation Department <u>RAINWEAR</u> according to specifications attached to and made a part of this bid, at pricing set forth for the period beginning Date of Award thru June 30, 2013, with an option to renew upon mutual written agreement.</p> <p>FOB: AHTD Equipment and Procurement Division, 11302 W. Baseline Rd., Little Rock, AR 72209</p> <p>ALL OR NONE BIDS <u>ONLY</u> WILL BE CONSIDERED.</p> <p>NOTE: Packaging shall be in space saving boxes of 20 each.</p> <p><u>All bidders are required to furnish a sample, including AHTD logo, of the Rainwear they are proposing to furnish. This rainwear shall be submitted at no extra charge to the Department.</u></p> <p>The Department is not obligated to purchase any specific quantity or make purchases at any specific time during the contract period. It is estimated that approximately 2500 rainwear will be purchased during the contract period. A typical order would be a minimum of 300 rainwear, with delivery to be made within 45 days.</p> <p>The Bid Invitation, Bid Form and Specifications are parts of the contract and by this reference are incorporated herein as fully and effectively as if set forth in detail herein. It shall be understood that by submission of bid that bidder agrees to the conditions herein specified and, if bid is found acceptable by the Department either in whole or in part, shall consider this bid a contract agreement bound under these conditions. The parties hereto agree that this contract in all things shall be governed by the Laws of the State of Arkansas. Should there be a conflict between conditions printed on page 2 of Bid Invitation and other conditions stated with Specifications, the latter shall prevail.</p> <p><u>Bid Bond</u> in the amount of \$500.00 required of all bidders at time of bid opening or bid will be rejected. <u>Personal and company checks are not acceptable as Bid Bonds.</u> See Condition 3 on page 2 of Bid Invitation.</p> <p><u>Performance Bond</u> in an amount to be determined by the Department, not to exceed \$1,000.00, will be required of successful bidder prior to providing goods/services. <u>Personal and company checks are not acceptable as Performance Bonds.</u> See Condition 3 on page 2 of Bid Invitation.</p> <p>Bids and Specifications are available on-line by going to the AHTD Web Site – www.arkansashighways.com and clicking on “Bids/Contracts”. Tabulations will also be available at this site within 72 hours after bid opening. If you have any questions, call this office at 501-569-2667.</p> <p>TWO SIGNED COPIES OF BID INVITATION MUST BE SUBMITTED.</p>				
	10-05				

STANDARD BID CONDITIONS

H-12-068P

1. **ACCEPTANCE AND REJECTION:** The Arkansas State Highway and Transportation Department (AHTD) reserves the right to reject any or all bids, to accept bids in whole or in part (unless otherwise indicated by bidder), to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications where efficiency of operation will not be impaired, and to award bids to best serve the interest of the State.
2. **PRICES:** Unless otherwise stated in the Bid Invitation, the following will apply: (1) unit prices shall be bid, (2) prices should be stated in units of quantity specified (feet, each, lbs., etc.), (3) prices must be F.O.B. destination specified in bid, (4) prices must be firm and not subject to escalation, (5) bid must be firm for acceptance for 30 days from bid opening date. In case of errors in extension, unit prices shall govern. Discounts from bid price will not be considered in making awards.
3. **BID BONDS AND PERFORMANCE BONDS:** If required, a **Bid Bond** in the form of a cashier's check, certified check, or surety bond issued by a surety company, in an amount stated in the Bid Invitation, must accompany bid. **Personal and company checks are not acceptable as Bid Bonds.** Failure to submit a Bid Bond as required will cause a bid to be rejected. The Bid Bond will be forfeited as liquidated damages if the successful bidder fails to provide a required Performance Bond within the period stipulated by AHTD or fails to honor their bid. Cashier's checks and certified checks submitted as Bid Bonds will be returned to unsuccessful bidders; surety bonds will be retained. The successful bidder will be required to furnish a **Performance Bond** in an amount stated in the Bid Invitation and in the form of a cashier's check, certified check, or surety bond issued by a surety company, unless otherwise stated in the Bid Invitation, as a guarantee of delivery of goods/services in accordance with the specifications and within the time established in the bid. **Personal and company checks are not acceptable as Performance Bonds.** In some cases, a cashier's check or certified check submitted as a Bid Bond will be held as the Performance Bond of the successful bidder. Cashier's checks or certified checks submitted as Performance Bonds will be refunded shortly after payment has been made to the successful bidder for completion of all terms of the bid; surety bonds will be retained. Surety bonds must be issued by a surety company authorized to do business in Arkansas, and must be signed by a Resident Local Agent licensed by the Arkansas State Insurance Commissioner to represent that surety company. Resident Agent's Power-of-Attorney must accompany the surety bond. Certain bids involving labor will require Performance Bonds in the form of surety bonds only (no checks of any kind allowed). In such cases, the company issuing the surety bond must comply with all stipulations herein and must be named in the U. S. Treasury listing of companies holding Certificates of Authority as acceptable sureties on Federal Bonds and as acceptable reinsuring companies. Any excess between the face amount of the bond and the underwriting limitation of the bonding company shall be protected by reinsurance provided by an acceptable reinsuring company. Annual Bid and Performance Bonds on file with E & P Division must have sufficient unencumbered funds to meet current bonding requirements, or the bid will be rejected, unless the balance is submitted as set forth above, prior to bid opening.
4. **TAXES:** The AHTD is not exempt from Arkansas State Sales and Use Taxes, or local option city/county sales taxes, when applicable, and bidders are responsible to the State Revenue Department for such taxes. These taxes should not be included in bid prices, but where required by law, will be paid by the AHTD as an addition thereto, and should be added to the billing to the AHTD. The AHTD is exempt from Federal Excise Taxes on all commodities except motor fuels; and excise taxes should not be included in bid prices except for motor fuels. Where applicable, tax exemption certificates will be furnished by the AHTD.
5. **"ALL OR NONE" BIDS:** Bidders who wish to bid "All or None" on two or more items shall so stipulate on the face of bid sheet; otherwise, bid may be awarded on an individual item basis.
6. **SPECIFICATIONS:** Complete specifications should be attached for any substitution or alternate offered, or where amplification is necessary. Bidder's name must be placed on all attachments to the bid.
7. **EXCEPTIONS TO SPECIFICATIONS:** Any exceptions to the bid specifications must be stated in the bid. Any exceptions to manufacturer's published literature must be stated in the bid, or it will be assumed that bidder is bidding exactly as stated in the literature.
8. **BRAND NAME REFERENCES:** All brand name references in bid specifications refer to that commodity or its equivalent, unless otherwise stated in Bid Invitation. Bidder should state brand or trade name of item being bid, if such name exists.
9. **FREIGHT:** All freight charges should be included in bid price. Any change in common carrier rates authorized by the Interstate Commerce Commission will be adjusted if such change occurs after the bid opening date. Receipted common carrier bills that reflect ICC authorized rate changes must be furnished.
10. **SAMPLES, LITERATURE, DEMONSTRATIONS:** Samples and technical literature must be provided free of any charge within 14 days of AHTD request, and free demonstrations within 30 days, unless AHTD extends time. Failure to provide as requested within this period may cause bid to be rejected. Samples, literature and demonstrations must be substantially the same as the item(s) being bid, unless otherwise agreed to by AHTD. Samples that are not destroyed will be returned upon request at bidders expense. Samples from successful bidders may be retained for comparison with items actually furnished.
11. **GUARANTY:** Unless otherwise indicated in Bid Invitation, it is understood and agreed that any item offered or shipped on this bid shall be newly manufactured, latest model and design, and in first class condition; and that all containers shall be new, suitable for storage or shipment and in compliance with all applicable laws relating to construction, packaging, labeling and registration.
12. **BACKORDERS OR DELAY IN DELIVERY:** Backorders or failure to deliver within the time required may constitute default. Vendor must give written notice to the AHTD, as soon as possible, of the reason for any delay and the expected delivery date. The AHTD has the right to extend delivery if reasons appear valid. If reason or delivery date is not acceptable, vendor is in default.
13. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance by AHTD after delivery. Default in promised delivery or failure to meet specifications authorizes the AHTD to cancel award or any portion of same, to reasonably purchase commodities or services elsewhere and to charge full increase, if any, in cost and handling to defaulting vendor. Applicable bonds may be forfeited.
14. **ETHICS:** *"It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a State contract upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the contractor for the purpose of securing business."* (Arkansas Code, Annotated, Section 19-11-708).

ARKANSAS STATE HIGHWAY & TRANSPORTATION DEPARTMENT
LITTLE ROCK, ARKANSAS
EQUIPMENT & PROCUREMENT DIVISION

Contract No. H-12-068P

BIDDER: _____

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
1.	Small	20	ea.	\$ _____	\$ _____
2.	Medium	20	ea.	\$ _____	\$ _____
3.	Large	20	ea.	\$ _____	\$ _____
4.	XL	20	ea.	\$ _____	\$ _____
5.	2XL	20	ea.	\$ _____	\$ _____
6.	3XL	20	ea.	\$ _____	\$ _____
7.	4XL	20	ea.	\$ _____	\$ _____
8.	5XL	20	ea.	\$ _____	\$ _____

BID TOTAL: _____

**ARKANSAS STATE HIGHWAY
AND TRANSPORTATION DEPARTMENT**

NOTICE OF NONDISCRIMINATION

The Arkansas State Highway and Transportation (Department) complies with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964 and other federal equal opportunity laws and therefore does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in admission or access to and treatment in Department programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to EEO/DBE Section Head (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: EEO/DBE_Section_Head@ahtd.ar.gov.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

Arkansas State Highway & Transportation Department
Specifications for ANSI/ISEA 107 – 2010 Compliant
Class 3 Fluorescent Orange-Red
High Visibility Rainwear - Long Coat

Scope:

The following specification outlines the high visibility requirements for rainwear that will be worn by AHTD employees for enhancing their visibility while working in or adjacent to roadway traffic, moving motor vehicles, heavy equipment or other endangering elements.

Description:

The ANSI/ISEA standard mentioned hereinafter will be specifically referring to the “most current edition” of ANSI/ISEA 107-2010, American National Standard for High Visibility Safety Apparel and Headwear specification and guidelines. This specification is for finished ANSI/ISEA 107 – 2010 Class 3 high visibility rainwear – Long Coat that will be worn by AHTD personnel during daytime, night-time, inclement weather and other environmental conditions. The class 3 rainwear shall be in compliance with the 2009 Edition of the MUTCD Part 6E.02 – High Visibility Safety Apparel. The class 3 rainwear must be manufactured using ANSI/ISEA certified background and retroreflective component materials and meet all of the ANSI/ISEA design requirements. Component retroreflective and background material in this specification shall be separately certified to ANSI/ISEA 107-2010 by an accredited laboratory having a certificate of accreditation meeting the requirements ISO/IEC 17025:2005 as prescribed by ANSI/ISEA 107-2010.

Materials:

Background Material: – ANSI/ISEA 107-2010 certified:

- a. The rainwear shall be made using compliant high-visibility fluorescent orange colored background material.
- b. Shall be 4.53 oz/yd² denier nylon, 100 % waterproof (DWR) per ANSI/ISEA 107 – 2010 for waterproof material
- c. The long coat shall be made of a breathable Polyurethane membrane and polyester coated material as defined in ANSI/ISEA 107 – 2010 and meet ANSI/ISEA 107-2010 color box.
- d. The material shall be 100 percent water-proof, breathable and windproof as defined by ANSI/IEA 107 – 2010.
- e. Non-conductive material shall be used and the long coat shall be at least 48 inches in length with a hood that can be stored away in the collar of the coat.
- f. The sleeves shall have adjustable Velcro or heavy duty snap wrists.
- g. Front of the coat shall consist of a snap style button closure and have underarm air vents.
- h. Two pockets should be added to the long coat, one on each side.
- i. The long coat shall be available in sizes small, medium, large, XL, 2XL, 3XL, 4XL and 5XL. Larger sizes will be special order and all sizes must be domestic.
- j. All major seams shall be two needle full felled constructions. Other sewing shall be single needle lock stitched.
- k. Shall have polyurethane moisture barrier.

Retroreflective Material – ANSI/ISEA 107-2010 certified:

- a. Trim material shall be 2-inch wide 3M™ Scotchlite™ Reflective Material – 6187R Fluorescent lime-yellow High Gloss or equivalent.
- b. Shall be Level 2 combined-performance retroreflective material.
- c. Shall meet care label recommendations per ANSI/ISEA 107-2010.
- d. The bands shall be combined – performance fluorescent retroreflective material and shall have an independent ANSI/ISEA 107 -2010 certificate of compliance from an accredited laboratory.
- e. Shall not dissolve or pucker when wiped with a soft cloth containing mineral spirits, kerosene, methanol, or VM&P Naphtha.
- f. After exposure to 300 hours of accelerated Xenon testing (ASTM G155, cycle 1 daylight), the combined-performance retroreflective trim shall maintain their fluorescent color and shall still comply with ANSI/ISEA 107-2010 Table 3.
- g. The combined-performance retroreflective trim shall show less than 0.05 xy chromaticity shift (45/0, 2°, D65) from dye migration after 24 hours at 120 °F.
- h. Retroreflective trim shall be constructed and durable enough to withstand excessive temperatures, heat up to 160 degrees F and cold down to -30 degrees F.

Long Coat Design & Performance Benefits:

- a. Smallest size long coat shall have a minimum amount of background material = 1240 in² per ANSI/ISEA 107 – 2010 (Diagram A).
- b. Smallest size long coat shall have a minimum amount of retroreflective material = 310 in² per ANSI/ISEA 107 – 2010 (Diagram A).
- c. The long coat shall be no less than 48 inch minimum length with length varying based upon graduated sizing.
- d. The coat shall be designed with a twelve inch split in the back lower half of the coat from the bottom of said coat upward.
- e. Shall have attached tuck-away hood.
- f. Shall have a minimum of 4 snap front closure with a storm fly.
- g. Snaps shall be heavy-duty ball and socket type made of non-conductive, non-corrosive black polyacetal.
- h. All major seams shall be two needle full felled seams with seam sealing tape for waterproofness.
- i. Trim Pattern: One vertical band over each shoulder (front & back) with the bottom each vertical band stopping at the top of the first horizontal band. The body of the long coat shall have two horizontal bands configured 360 degrees around the long coat with at least 12-inch spacing between the top band and the bottom band. The end of each vertical band over the shoulder shall be placed at the top of the upper most horizontal band of combined – performance reflective material with no spacing between the end of the vertical to the top of the horizontal band. (Diagram A).
- j. Trim Pattern: Each sleeve shall have two bands of combined-performance material so that the top band around each sleeve is aligned with the top horizontal bands around the body (Diagram A).
- k. AHTD letters shall be screen printed and centered directly onto the back of the jacket with the appropriate black screen printing ink.
- l. The letters shall be 3-inches high and spaced evenly and centered on the back of the jacket approximately 3-6 inches from back collar.

Diagram A



Certificates:

Third party ANSI/ISEA 107-2010 certificates of compliance for both component materials shall kept on file at the manufacturer, and a copy of all certificates shall be sent to Ken Jordan, AHTD Training & Safety and to Chicita Pate, AHTD Purchasing Agent, 10324 Interstate 30; P.O Box 2261, Little Rock, AR 72203-2261.

- **Failure to submit proper ANSI/ISEA 107-2010 certifications will result in bid rejection.**

Recommended Care Guide:

Washing Instructions



Wash warm – Reflective Material Max 75x

Do not bleach

Tumble dry low

Do not iron

Do not dry clean

The manufacturer shall provide instructions for garment use. This may be provided on a garment label or separate info to include special care instructions and appropriate precautions, if any, the wearer should observe.

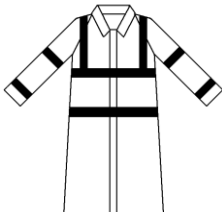
Garment Label:

The garment label shall include the following information:

- a. manufacturer
- b. ANSI/ISEA 107-2010
- c. Fabric type
- d. Model # (optional)
- e. Size
- f. Pictogram showing garment class and retroreflectivity level
- g. Care guide and maximum number of cycles


Label Example

XYZ Manufacturer
ANSI/ISEA 107-2010
100% Polyester
3M™ Scotchlite™ Reflective Material –
6187R
Model #:AHTD
Size: Large



Class 3
Level 22

Washing Instructions



Reflective Trim Wash warm – max 75x
Do not bleach
Tumble-dry low
Do not iron
Do not dry-clean

Quality Control:

Sewn seams shall be double stitched and taped using a polyurethane translucent 7/8” wide tape.

Packaging:

All garments shall be folded and packaged individually in a poly bag so that size will be visible without opening the package. There will be one size per bag and one size per shipping carton/container.

Supplier Qualification:

A Sample garment, with the letters “AHTD” on the back of the raincoat, shall be provided along with bid. Failure to submit proper ANSI/ISEA 107-2010 certifications and sample will result in bid rejection. This sample shall be delivered to the Department prior to the bid opening in order to be qualified for consideration. The sample garment will be inspected to validate workmanship, quality and specification compliance.

- **Failure to provide the proper garment for review prior to bid opening will eliminate the manufacturer from consideration.**

Cooperative Purchasing. Other tax-supported entities* in Arkansas (cities, counties, state agencies, school districts, etc.) may purchase commodities covered in this Contract on an individual basis under the same specifications and conditions, and at the pricing set forth by each vendor, all at the discretion of each vendor in each case. Prices could be reduced by a vendor for minor alterations in conditions (changing minimum order quantities, etc.) as agreed by both parties, but could not be raised above the contract bid price under any circumstances. Vendors would not be required to sell to any such entity under this Contract, and those entities would not be obligated to purchase from the Contract.

Each entity wishing to purchase from the Contract would make contact directly with the appropriate vendor(s). The Highway Department would remain “out of the loop” for such transactions: all contact, orders, invoices, payments, etc. regarding such transactions must take place exclusively between the tax-supported entity and the vendor. The Department would be held harmless of any and all liability arising from such transactions.

*Tax-supported entities are defined as those receiving more than half of total funding from appropriated tax funds.