

ARKANSAS STATE HIGHWAY COMMISSION
INVITATION TO BIDDERS

M-18-018P

SALE OF PINE TREES
DISTRICT 9 HEADQUARTERS
4590 HIGHWAY 65
HARRISON, AR 72602

Sealed bids on the above-referenced bid number will be received at the Arkansas Department of Transportation, Equipment and Procurement Division, 11302 W. Baseline Rd., Little Rock, AR until 11:00 a.m., **October 26, 2017** at which time they will be publicly opened and read in the Bid Room of the Equipment and Procurement Division.

All bids shall be governed by the terms and conditions as set forth herein and in the proposal and acceptance form for this bid, and by the Laws of the State of Arkansas. ArDOT reserves the right to reject any and all bids.

BIDS MUST BE SUBMITTED ON THIS FORM. LATE BIDS AND UNSIGNED BIDS WILL NOT BE CONSIDERED.

TERMS AND CONDITIONS

1. The description of the items offered is believed to be correct. All items will be sold "As is, where is" without guarantee. No claim for any allowance or deduction will be considered after the bids have been opened.
2. Successful bidder will be sent a Notification of Award letter as soon as the Purchasing Committee makes the award. The Notification of Award letter must be presented when payment is made (if paid in person) and when the material is picked up.
3. Payment must be made to the ArDOT Equipment and Procurement Division within ten days after receipt of the Notification of Award letter. Payment must be in the form of cash or cashiers' check, certified check or postal money order made payable to the Arkansas Department of Transportation. No personal or company checks will be accepted. Items will not be released until payment is received.
4. Items will be released to the successful bidder only. Any resale transactions shall be consummated after removal from Department premises. Successful bidder must take all trees. All items are to be removed on or before **November 27, 2017**.
5. **Successful bidder must be covered by Workman's Compensation Insurance, and Public Liability and Property Damage Insurance. Valid Certificate of Insurance must be furnished to the Department within 10 days of notice of award.** Contractor will not be permitted to work until proper certification has been provided. The successful bidder will assume all responsibility and be liable for all damages to persons or property incurred in or resulting from removal of awarded items from Department premises. The successful bidder shall furnish all labor and equipment necessary for cutting and removal of trees.
6. In the event of failure on the part of the successful bidder to comply with the requirements of this proposal, the State may declare the bidder in default and he shall forfeit any and all rights held under his proposal.
7. Highway Commission Policy prohibits ArDOT employees from bidding on items being sold by the Department.

ARKANSAS STATE HIGHWAY COMMISSION
ArDOT - EQUIPMENT & PROCUREMENT DIVISION
LITTLE ROCK, ARKANSAS

PROPOSAL AND ACCEPTANCE FORM

M-18-018P

SALE OF PINE TREES
DISTRICT 9 HEADQUARTERS
4590 HIGHWAY 65
HARRISON, AR 72602

PROPOSAL OF: _____

ADDRESS: _____

Trees may be inspected by contacting Jeff Wheeler, Monday thru Thursday, between the hours of 9:00 a.m. and 3:30 p.m. by calling, Telephone No. **(870) 743-2100**. Prospective bidders **must** inspect trees and location prior to preparation of this Proposal.

LOT NO.	DESCRIPTION	QUANTITY	AMOUNT
---------	-------------	----------	--------

1.	Cutting and Removal of Pine Trees	36 ea.	
----	-----------------------------------	--------	--

LUMP SUM _____
(Amount payed to ArDOT by the Vendor)

The successful bidder will be responsible for the cutting and removal of all trees. The stumps and debris will be removed by State Forces.

BID FORM

The undersigned agrees if awarded bid, to complete payment within 10 days and to CUT AND REMOVE ALL TREES FROM THE PREMISES of the Arkansas Department of Transportation on or before **November 27, 2017**.

We affirm that this proposal is made on behalf of the undersigned, without any collusion on the part of any person, firm or corporation. We further affirm that all requirements, terms and conditions set forth in this Invitation to Bidders have been fully and carefully examined and are agreed to.

BID FORM MUST BE SIGNED BY BIDDER. UNSIGNED PROPOSALS WILL NOT BE CONSIDERED.

DATE _____ SIGNED _____

BY: _____
NAME AND TITLE

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE NUMBER (____) _____

E-MAIL ADDRESS: _____

ACCEPTANCE

ACCEPTED AS TO: _____

ARKANSAS DEPARTMENT OF TRANSPORTATION

DATE: _____ BY: _____

Procurement Officer
Equipment and Procurement





