

**ARKANSAS STATE HIGHWAY COMMISSION  
ArDOT - EQUIPMENT AND PROCUREMENT DIVISION  
BID INVITATION**

Bid Number:           M-18-025P          

**BID OPENING LOCATION:**  
ArDOT Equipment and  
Procurement Division  
11302 West Baseline Road  
Little Rock, AR 72209

**MAIL TO:**  
ArDOT Equipment and  
Procurement Division  
P.O. Box 2261  
Little Rock, AR 72203

**DELIVER TO:**  
ArDOT Equipment and  
Procurement Division  
11302 West Baseline Road  
Little Rock, AR 72209

Bid Opening Date:   January 3, 2018   Time:   11:00 a.m.  

Sealed bids for furnishing the commodities and/or services described below, subject to the Standard Bid Conditions of this Bid Invitation will be received at the above-noted mail and delivery locations until the above-noted bid opening date and time, and then publicly opened at the above-noted bid opening location. **Bids must be submitted on this form, with attachments when appropriate, or bids will be rejected. Late bids and unsigned bids will not be considered.**

In compliance with this Bid Invitation and subject to all the Conditions thereof, the undersigned offers and agrees to furnish any and all items upon which prices are quoted, at the price set opposite each item.

Company Name: \_\_\_\_\_

Name (Type or Print): \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Federal Tax ID or Social Security No.: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Signature must be legible, original (not photocopied) and in ink.  
Unsigned bids will be rejected.

Item No.	Description	Quantity	Unit	Unit Price	Amount
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**Abandon and Replace Existing 8” Water Main and Fire Hydrants at the Maintenance/Equipment and Procurement Complex located at 11300/11302 W. Baseline Rd., Little Rock, Arkansas. (Job #42-46)**

LUMP SUM \_\_\_\_\_

Contact for Technical Information: Ralph McClenahan (Office – 501-569-2093 or Cell – 501-912-9204)

Contacts for Bidding Information: Danny Keene (501-569-2674) or Chicita Pate (501-569-2675)

**All bidders should complete and return the Eligible Bidder Certification (Attachment A), Disclosure Form (see Page 2 of Standard Bid Conditions – Item 18) and Restriction of Boycott of Israel Certification issued with this bid. A current copy of the DFA Illegal Immigrant Contractor Disclosure Certification (see Page 2 of Standard Bid Conditions – Item 17) should also be submitted with bid. These forms are kept on file and remain current for one year from date of submission. Forms do not need to be submitted again, during that time, unless there is a status change.**

To meet the requirements of Arkansas Department of Transportation Specifications and Drawings attached to and made a part of this bid.

Bid price shall include all labor, materials, and equipment necessary to perform the work as specified, and shall further include all licenses, fees, permits, royalties, and all taxes. Bid price shall represent full compensation for completion of the work. This provision supersedes Condition 5 on page 1 of Standard Bid Conditions. Payment will be made in accordance with Arkansas Department of Transportation Standard Specifications and Applicable Special Provisions.

**Bid Bond** in the amount of 5% of total bid price required of all bidders at time of bid opening or bid will be rejected. **Personal and company checks are not acceptable as Bid Bonds.** See Condition 4 on page 1 of Standard Bid Conditions. **Performance Bond only** (no checks of any kind allowed) in the amount of 100% of total bid price will be required of successful bidder prior to providing goods/services. See Condition 4 on page 1 of Standard Bid Conditions.

The successful bidder will be required to complete job within 60 calendar days after award.

Arkansas Contractor’s License No. \_\_\_\_\_.

Current Arkansas Contractor’s License Number must be listed or bid will be rejected (A.C.A. ¶17-25-101 *et.seq.*).

Bids and Specifications are available on-line by going to the ArDOT Web Site – [www.arkansashighways.com](http://www.arkansashighways.com) and clicking on “Commodities and Services Bids/Contracts Information”. Tabulations will also be available at this site after award of bid/contract. If you have any questions, call this office at 501-569-2667.

(42-46) 55-08				TOTAL BID	
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ARKANSAS STATE HIGHWAY COMMISSION  
LITTLE ROCK, ARKANSAS  
ArDOT - EQUIPMENT & PROCUREMENT DIVISION

Bid No. M-18-025P

BIDDER: \_\_\_\_\_

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ITEM NO.                      DESCRIPTION

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**PAY ITEMS (IF NEEDED)**

1.     8" Water Pipe                      \$\_\_\_\_\_ per linear feet
2.     Horizontal Boring                      \$\_\_\_\_\_ per linear feet
3.     Shut Off Valve                      \$\_\_\_\_\_ ea.
4.     Fire Hydrant                      \$\_\_\_\_\_ ea.

**Items must be priced individually but bid will be awarded by the Lump Sum.**

## ArDOT - STANDARD BID CONDITIONS

1. **GENERAL:** Any special terms and conditions included in the invitation for bid override these standard terms and conditions. The standard terms and conditions and any special terms and conditions become part of any contract entered into if any or all parts of the bid are accepted by the Arkansas Department of Transportation (ArDOT).
2. **ACCEPTANCE AND REJECTION:** ArDOT reserves the right to reject any or all bids, to accept bids in whole or in part (unless otherwise indicated by bidder), to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications where efficiency of operation will not be impaired, and to award bids to best serve the interest of the State.
3. **PRICES:** Unless otherwise stated in the Bid Invitation, the following will apply: (1) unit prices shall be bid, (2) prices should be stated in units of quantity specified (feet, each, lbs., etc.), (3) prices must be F.O.B. destination specified in bid, (4) prices must be firm and not subject to escalation, (5) bid must be firm for acceptance for 30 days from bid opening date. In case of errors in extension, unit prices shall govern. Discounts from bid price will not be considered in making awards.
4. **BID BONDS AND PERFORMANCE BONDS:** If required, a **Bid Bond** in the form of a cashier's check, certified check, or surety bond issued by a surety company, in an amount stated in the Bid Invitation, must accompany bid. **Personal and company checks are not acceptable as Bid Bonds.** Failure to submit a Bid Bond as required will cause a bid to be rejected. The Bid Bond will be forfeited as liquidated damages if the successful bidder fails to provide a required Performance Bond within the period stipulated by ArDOT or fails to honor their bid. When a bidder claims and can show clear and convincing evidence that a material mistake was made in the bid and was not the bid intended, the bidder may be permitted to withdraw their bid prior to award without forfeiture of bid bond. Cashier's checks and certified checks submitted as Bid Bonds will be returned to unsuccessful bidders; surety bonds will be retained. The successful bidder will be required to furnish a **Performance Bond** in an amount stated in the Bid Invitation and in the form of a cashier's check, certified check, or surety bond issued by a surety company, unless otherwise stated in the Bid Invitation, as a guarantee of delivery of goods/services in accordance with the specifications and within the time established in the bid. **Personal and company checks are not acceptable as Performance Bonds.** In some cases, a cashier's check or certified check submitted as a Bid Bond will be held as the Performance Bond of the successful bidder. Cashier's checks or certified checks submitted as Performance Bonds will be refunded shortly after payment has been made to the successful bidder for completion of all terms of the bid; surety bonds will be retained. Surety bonds must be issued by a surety company authorized to do business in Arkansas, and must be signed by a Resident Local Agent licensed by the Arkansas State Insurance Commissioner to represent that surety company. Resident Agent's Power-of-Attorney must accompany the surety bond. Certain bids involving labor will require Performance Bonds in the form of surety bonds only (no checks of any kind allowed). These bonds shall not only serve to guarantee the completion of the work, but also to guarantee the excellence of both workmanship and material until the work is finally accepted and the provisions of the Plans, Specifications, and Special Provisions fulfilled. In such cases, the company issuing the surety bond must comply with all stipulations herein and must be named in the U. S. Treasury listing of companies holding Certificates of Authority as acceptable sureties on Federal Bonds and as acceptable reinsuring companies. Any excess between the face amount of the bond and the underwriting limitation of the bonding company shall be protected by reinsurance provided by an acceptable reinsuring company. Annual Bid and Performance Bonds on file with E & P Division must have sufficient unencumbered funds to meet current bonding requirements, or the bid will be rejected, unless the balance is submitted as set forth above, prior to bid opening.
5. **TAXES:** The ArDOT is not exempt from Arkansas State Sales and Use Taxes, or local option city/county sales taxes, when applicable, and bidders are responsible to the State Revenue Department for such taxes. These taxes should not be included in bid prices, but where required by law, will be paid by the ArDOT as an addition thereto, and should be added to the billing to the ArDOT. The ArDOT is exempt from Federal Excise Taxes on all commodities except motor fuels; and excise taxes should not be included in bid prices except for motor fuels. Where applicable, tax exemption certificates will be furnished by the ArDOT.
6. **"ALL OR NONE" BIDS:** Bidders who wish to bid "All or None" on two or more items shall so stipulate on the face of bid sheet; otherwise, bid may be awarded on an individual item basis.
7. **SPECIFICATIONS:** Complete specifications should be attached for any substitution or alternate offered, or where amplification is necessary. Bidder's name must be placed on all attachments to the bid.
8. **EXCEPTIONS TO SPECIFICATIONS:** Any exceptions to the bid specifications must be stated in the bid. Any exceptions to manufacturer's published literature must be stated in the bid, or it will be assumed that bidder is bidding exactly as stated in the literature.
9. **BRAND NAME REFERENCES:** All brand name references in bid specifications refer to that commodity or its equivalent, unless otherwise stated in Bid Invitation. Bidder should state brand or trade name of item being bid, if such name exists.
10. **FREIGHT:** All freight charges should be included in bid price. Any change in common carrier rates authorized by the Interstate Commerce Commission will be adjusted if such change occurs after the bid opening date. Receipted common carrier bills that reflect ICC authorized rate changes must be furnished.

11. **SAMPLES, LITERATURE, DEMONSTRATIONS:** Samples and technical literature must be provided free of any charge within 14 days of ArDOT request, and free demonstrations within 30 days, unless ArDOT extends time. Failure to provide as requested within this period may cause bid to be rejected. Samples, literature and demonstrations must be substantially the same as the item(s) being bid, unless otherwise agreed to by ArDOT. Samples that are not destroyed will be returned upon request at bidders expense. Samples from successful bidders may be retained for comparison with items actually furnished.
12. **GUARANTY:** Unless otherwise indicated in Bid Invitation, it is understood and agreed that any item offered or shipped on this bid shall be newly manufactured, latest model and design, and in first class condition; and that all containers shall be new, suitable for storage or shipment and in compliance with all applicable laws relating to construction, packaging, labeling and registration.
13. **BACKORDERS OR DELAY IN DELIVERY:** Backorders or failure to deliver within the time required may constitute default. Vendor must give written notice to the ArDOT, as soon as possible, of the reason for any delay and the expected delivery date. The ArDOT has the right to extend delivery if reasons appear valid. If reason or delivery date is not acceptable, vendor is in default.
14. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance by ArDOT after delivery. Default in promised delivery or failure to meet specifications authorizes the ArDOT to cancel award or any portion of same, to reasonably purchase commodities or services elsewhere and to charge full increase, if any, in cost and handling to defaulting vendor. Applicable bonds may be forfeited.
15. **ETHICS:** *"It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a State contract upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the contractor for the purpose of securing business."* (Arkansas Code, Annotated, Section 19-11-708).
16. **NOTICE OF NONDISCRIMINATION:** The Arkansas State Highway Commission, through ArDOT, complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, ArDOT does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the ArDOT's programs and activities, as well as the ArDOT's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the ArDOT's nondiscrimination policies may be directed to Joanna P. McFadden Section Head – EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501)569-2298, (Voice/TTY 711), or the following email address: [joanna.mcfadden@ardot.gov](mailto:joanna.mcfadden@ardot.gov). Free language assistance for Limited English Proficient individuals is available upon request. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.
17. **PROHIBITION OF EMPLOYMENT OF ILLEGAL IMMIGRANTS:** Pursuant to Arkansas Code Annotated 19-11-105, all bidders must certify prior to award of a contract that they **do not** employ or contract with any illegal immigrant(s) in its contract with the state. Bidders shall certify online at <https://www.ark.org/dfa/immigrant/index.php>.
18. **DISCLOSURE:** Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, **shall** be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy **shall** be subject to all legal remedies available to the agency.

ATTACHMENT A

**ELIGIBLE BIDDER CERTIFICATION**

The Bidder represents and warrants for itself, its employees and its subcontractors and certifies they:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this Bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph two (2) of this Certification;
4. Have not within a one-year period preceding this application/Bid had one or more public transactions (Federal, State, or local) terminated for cause or default; and

The Bidder represents, warrants and acknowledges the understanding that restrictions placed on the employment of labor or on the scale of pay for the work on a contract will be the requirements of the Fair Labor Standards Act (Federal Wage-Hour Law) of 1938, 28 USC §201 et seq., and other applicable labor laws.

The person executing this Certification further represents, warrants and affirms the truthfulness and accuracy of the contents of the statements submitted on or with this Certification and understands that the provisions of 31 USC §3801 et seq. are applicable thereto.

\_\_\_\_\_  
BIDDER NAME

BY: \_\_\_\_\_  
Signature

TITLE: \_\_\_\_\_

## CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SUBCONTRACTOR: \_\_\_\_\_ SUBCONTRACTOR NAME: \_\_\_\_\_  
 Yes  No

IS THIS FOR:

TAXPAYER ID NAME: \_\_\_\_\_  Goods?  Services?  Both?

YOUR LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ M.I.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ COUNTY: \_\_\_\_\_

**AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:**

### FOR INDIVIDUALS\*

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark ( ✓ )		Name of Position of Job Held <small>(senator, representative, name of board/ commission, data entry, etc.)</small>	For How Long?		What is the person(s) name and how are they related to you? <small>(i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.)</small>	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

### FOR AN ENTITY (BUSINESS)\*

Indicate below If any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark ( ✓ )		Name of Position of Job Held <small>(senator, representative, name of board/ commission, data entry, etc.)</small>	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?		
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%)	Position of Control
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								

None of the above applies

## Contract and Grant Disclosure and Certification Form

*Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.*

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.

2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.

3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

Signature _____	Title _____	Date _____
Vendor Contact Person _____	Title _____	Phone No. _____

Agency Use Only				
Agency Number _____	Agency Name _____	Agency Contact Person _____	Contact Phone No. _____	Contract or Grant No. _____

# RESTRICTION OF BOYCOTT OF ISRAEL CERTIFICATION

Pursuant to Arkansas Code Annotated § 25-1-503, a public entity **shall not** enter into a contract valued at \$1,000 or greater with a company unless the contract includes a written certification that the person or company is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel.

By signing below, the Contractor agrees and certifies that they do not boycott Israel and will not boycott Israel during the remaining aggregate term of the contract.

If a company does boycott Israel, see Arkansas Code Annotated § 25-1-503.

Bid Number/Contract Number	
Description of product or service	
Contractor name	

Contractor Signature: \_\_\_\_\_  
Signature must be hand written, in ink

Date: \_\_\_\_\_



**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
MAINTENANCE/ E&P COMPLEX WATER MAIN REPLACEMENT  
LITTLE ROCK  
PROJECT MANUAL**

December 5, 2017

**JOB NO. 42-46  
MAINTENANCE / E&P COMPLEX MAIN REPLACEMENT  
LITTLE ROCK  
PULASKI COUNTY**

**ARKANSAS DEPARTMENT  
OF TRANSPORTATION**

10324 Interstate 30 P.O. Box 2261  
Little Rock, Arkansas 72203

**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
MAINTENANCE/E&P COMPLEX WATER MAIN REPLACEMENT  
LITTLE ROCK  
PROJECT MANUAL**

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**DIVISION 22 - PLUMBING**

22 11 13	FACILITY WATER DISTRIBUTION PIPING
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**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
MAINTENANCE / E&P COMPLEX WATER MAIN REPLACEMENT  
LITTLE ROCK  
PROJECT MANUAL**

**SECTION 01 10 00 - SUMMARY**

**PART 1 - GENERAL**

**1.1 PROJECT INFORMATION**

- A. Project Identification: **MAINTENANCE/E&P COMPLEX WATER MAIN REPLACEMENT.**
  - 1. Project Location: **11300/11302 WEST BASELINE ROAD LITTLE ROCK ARKANSAS.**
- B. Owner: **ARKANSAS DEPARTMENT OF TRANSPORTATION**
- C. Owner Representative: **RALPH McCLENAHAN FACILITIES MANAGEMENT OFFICE 501-569-2093 MOBILE 501-912-9204**
- D. The Work consists of abandon and replace existing water main and fire hydrants.

**1.2 WORK RESTRICTIONS**

- A. Contractor's Use of Premises: During construction, Contractor will have limited use of site indicated. Contractor's use of premises is limited only by Owner's right to perform work or employ other contractors on portions of Project and as follows:
  - 1. Driveways, Walkways, and Entrances: Keep driveways loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
- B. Connections of new water main to existing buildings shall be performed after regular business hours.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION 01 10 00**

**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
MAINTENANCE / E&P COMPLEX WATER MAIN REPLACEMENT  
LITTLE ROCK  
PROJECT MANUAL**

**SECTION 01 20 00 - PRICE AND PAYMENT PROCEDURES**

**PART 1 - GENERAL**

**1.1 PAYMENT PROCEDURES**

- A. Submit a Schedule of Values at least 7 days before the initial Application for Payment. Break down the Contract Sum into at least one line item for each Specification Section in the Project Manual table of contents. Coordinate the schedule of values with Contractor's construction schedule.
  - 1. Arrange schedule of values consistent with format approved by owner..
  - 2. Round amounts to nearest whole dollar; total shall equal the Contract Sum.
  - 3. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.
  - 4. Provide separate line items in the schedule of values for initial cost of materials and for total installed value of that part of the Work.
  - 5. Provide a separate line item in the schedule of values for each allowance.
- B. Application for Payment Forms: Use forms provided by Owner as form for Applications for Payment.
- C. Submit three copies of each application for payment according to the schedule established in Owner/Contractor Agreement.
  - 1. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor.
  - 2. With each Application for Payment, submit waivers of mechanic's liens from subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.
  - 3. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
    - a. Include insurance certificates, proof that taxes, fees, and similar obligations were paid, and evidence that claims have been settled.

**END OF SECTION 01 25 00**

**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
MAINTENANCE / E&P COMPLEX WATER MAIN REPLACEMENT  
LITTLE ROCK  
PROJECT MANUAL**

**SECTION 01 25 00 - SUBSTITUTION PROCEDURES**

**PART 1 - GENERAL**

**1.1 SUBSTITUTION PROCEDURES**

- A. Substitutions include changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
- B. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
  - 1. Substitution Request Form: Use CSI Form 13.1A.
  - 2. Submit requests within 10 days after the Notice to Proceed.
  - 3. Identify product to be replaced and show compliance with requirements for substitutions. Include a detailed comparison of significant qualities of proposed substitution with those of the Work specified, a list of changes needed to other parts of the Work required to accommodate proposed substitution, and any proposed changes in the Contract Sum or the Contract Time should the substitution be accepted.
- C. Owner will review proposed substitutions and notify Contractor of their acceptance or rejection. If necessary, Owner will request additional information or documentation for evaluation.
  - 1. Owner will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
- D. Do not submit unapproved substitutions on Shop Drawings or other submittals.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION 01 25 00**

**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
MAINTENANCE / E&P COMPLEX WATER MAIN REPLACEMENT  
LITTLE ROCK  
PROJECT MANUAL**

**SECTION 01 26 00 - CONTRACT MODIFICATION PROCEDURES**

**PART 1 - GENERAL**

**1.1 CONTRACT MODIFICATION PROCEDURES**

- A. Owner will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time.
- B. Owner-Initiated Proposal Requests: Owner will issue a detailed description of proposed changes in the Work.
  - 1. Proposal Requests are not instructions either to stop work in progress or to execute the proposed change.
  - 2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time.
- C. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Owner.
- D. On Owner's approval of a Proposal Request, Owner will issue a Change Order for signatures of Owner and Contractor, for all changes to the Contract Sum or the Contract Time.
- E. Owner may issue a Construction Change Directive. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
  - 1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.
- F. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

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MAINTENANCE / E&P COMPLEX WATER MAIN REPLACEMENT  
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**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION 01 26 00**

**ARKANSAS DEPARTMENT OF TRANSPORTATION  
JOB NO. 42-46  
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LITTLE ROCK  
PROJECT MANUAL**

**SECTION 01 30 00 - ADMINISTRATIVE REQUIREMENTS**

**PART 1 - GENERAL**

**1.1 PROJECT MANAGEMENT AND COORDINATION**

- A. Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work.
- B. Requests for Information (RFIs): On discovery of the need for additional information or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI. Use forms acceptable to Owner.
- C. Schedule and conduct progress meetings at Project site at weekly intervals. Notify Owner of meeting dates and times. Require attendance of each subcontractor or other entity concerned with current progress or involved in planning, coordination, or performance of future activities.

**1.2 SUBMITTAL ADMINISTRATIVE REQUIREMENTS**

- A. Owner's Digital Data Files: Electronic digital data files of the Contract Drawings will not be provided by Owner for Contractor's use in preparing submittals.
- B. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
  - 1. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
  - 2. Submit three copies of each action submittal. Owner will return two copies.
  - 3. Submit two copies of each informational submittal. Owner will not return copies.
  - 4. Owner will discard submittals received from sources other than Contractor.
  - 5. Name and address of subcontractor or supplier.
  - 6. Number and title of appropriate Specification Section.
- C. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:
  - 1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
  - 2. Name file with unique identifier, including project identifier, Specification Section number, and revision identifier.
  - 3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Owner.



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- D. Identify deviations from the Contract Documents on submittals.
- E. Contractor's Construction Schedule Submittal Procedure:
  - 1. Submit required submittals in the following format:
    - a. Working electronic copy of schedule file, where indicated.
    - b. PDF electronic file.
    - c. Submit a working electronic copy of schedule, using software indicated, and labeled to comply with requirements for submittals. Include type of schedule (initial or updated) and date on label.
  - 2. Coordinate Contractor's construction schedule with the schedule of values, submittal schedule, progress reports, payment requests, and other required schedules and reports.

## **PART 2 - PRODUCTS**

### **2.1 SUBMITTAL PROCEDURES**

- A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections.
  - 1. Submit electronic submittals via email as PDF electronic files.
    - a. Owner will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.

### **2.2 ACTION SUBMITTALS**

- A. Product Data: Mark each copy to show applicable products and options. Include the following:
  - 1. Manufacturer's written recommendations, product specifications, and installation instructions.
  - 2. Wiring diagrams showing factory-installed wiring.
  - 3. Printed performance curves and operational range diagrams.
  - 4. Testing by recognized testing agency.
  - 5. Compliance with specified standards and requirements.
- B. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data. Submit on sheets at least 8-1/2 by 11 inches but no larger than 30 by 42 inches. Include the following:

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1. Dimensions and identification of products.
2. Fabrication and installation drawings and roughing-in and setting diagrams.
3. Wiring diagrams showing field-installed wiring.
4. Notation of coordination requirements.
5. Notation of dimensions established by field measurement.

**2.3 INFORMATIONAL SUBMITTALS**

- A. Qualification Data: Include lists of completed projects with project names and addresses, names and addresses of Owners and owners, and other information specified.
- B. Product Certificates: Prepare written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

**2.4 CONTRACTOR'S CONSTRUCTION SCHEDULE**

- A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal Gantt-chart-type schedule within 10 days of date established for the Notice to Proceed.
- B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.
- C. Cost Correlation: Superimpose a cost correlation timeline, indicating planned and actual costs. On the line, show planned and actual dollar volume of the Work performed as of planned and actual dates used for preparation of payment requests.
- D. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and indicate date by which recovery will be accomplished.

**PART 3 - EXECUTION**

**3.1 SUBMITTAL REVIEW**

- A. Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Owner.
- B. Owner will review each action submittal, make marks to indicate corrections or modifications required, will stamp each submittal with an action stamp, and will mark stamp appropriately to indicate action.

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- C. Informational Submittals: Owner will review each submittal and will not return it, or will return it if it does not comply with requirements. Owner will forward each submittal to appropriate party.
- D. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

**3.2 CONTRACTOR'S CONSTRUCTION SCHEDULE**

- A. Distribute copies of approved schedule to Owner, subcontractors, testing and inspecting agencies, and parties identified by Contractor with a need-to-know schedule responsibility. When revisions are made, distribute updated schedules to the same parties.

**END OF SECTION 01 30 00**

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**SECTION 01 40 00 - QUALITY REQUIREMENTS**

**PART 1 - GENERAL**

**1.1 SECTION REQUIREMENTS**

- A. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
- B. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements, comply with the most stringent requirement. Refer uncertainties to Owner for a decision.
- C. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum. The actual installation may exceed the minimum within reasonable limits. Indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Owner for a decision.
- D. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:
  - 1. Date of issue.
  - 2. Project title and number.
  - 3. Name, address, and telephone number of testing agency.
  - 4. Dates and locations of samples and tests or inspections.
  - 5. Names of individuals making tests and inspections.
  - 6. Description of the Work and test and inspection method.
  - 7. Identification of product and Specification Section.
  - 8. Complete test or inspection data.
  - 9. Test and inspection results and an interpretation of test results.
  - 10. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
  - 11. Name and signature of laboratory inspector.
  - 12. Recommendations on retesting and reinspecting.
- E. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, notices, receipts for fee payments, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.
- F. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

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- G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
  - 1. Schedule times for tests, inspections, obtaining samples, and similar activities.
- H. Special Tests and Inspections: Engage a qualified testing agency to conduct special tests and inspections required by authorities having jurisdiction.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION**

**3.1 REPAIR AND PROTECTION**

- A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
- B. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

**END OF SECTION 01 40 00**

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**SECTION 01 60 00 - PRODUCT REQUIREMENTS**

**PART 1 - GENERAL**

**1.1 SECTION REQUIREMENTS**

- A. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
- B. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced.
  - 1. Show compliance with requirements for comparable product requests.
  - 2. Owner will review the proposed product and notify Contractor of its acceptance or rejection.
- C. Basis-of-Design Product Specification Submittal: Show compliance with requirements.
- D. Compatibility of Options: If Contractor is given option of selecting between two or more products, select product compatible with products previously selected.
- E. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft. Comply with manufacturer's written instructions.
  - 1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
  - 2. Deliver products to Project site in manufacturer's original sealed container or packaging, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
  - 3. Inspect products on delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.
  - 4. Store materials in a manner that will not endanger Project structure.
  - 5. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
- F. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

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**PART 2 - PRODUCTS**

**2.1 PRODUCT SELECTION PROCEDURES**

- A. Provide products that comply with the Contract Documents, are undamaged, and, unless otherwise indicated, are new at the time of installation.
  - 1. Provide products complete with accessories, trim, finish, and other devices and components needed for a complete installation and the intended use and effect.
  - 2. Where products are accompanied by the term "as selected," Owner will make selection.
  - 3. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
  
- B. Where the following headings are used to list products or manufacturers, the Contractor's options for product selection are as follows:
  - 1. Products:
    - a. Where requirements include "one of the following," provide one of the products listed that complies with requirements.
    - b. Where requirements do not include "one of the following," provide one of the products listed that complies with requirements or a comparable product.
  
  - 2. Manufacturers:
    - a. Where requirements include "one of the following," provide a product that complies with requirements by one of the listed manufacturers.
    - b. Where requirements do not include "one of the following," provide a product that complies with requirements by one of the listed manufacturers or another manufacturer.
  
  - 3. Basis-of-Design Product: Provide the product named, or indicated on the Drawings, or a comparable product by one of the listed manufacturers.
  
- C. Where Specifications require "match Owner's sample," provide a product that complies with requirements and matches Owner's sample. Owner's decision will be final on whether a proposed product matches.
  
- D. Where Specifications include the phrase "as selected by Owner from manufacturer's full range" or similar phrase, select a product that complies with requirements. Owner will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

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**2.2 COMPARABLE PRODUCTS**

- A. Owner will consider Contractor's request for comparable product when the following conditions are satisfied:
1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
  2. Detailed comparison of significant qualities of proposed product with those named in the Specifications.
  3. List of similar installations for completed projects, if requested.
  4. Samples, if requested.

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION 01 60 00**



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**SECTION 22 11 13 - FACILITY WATER DISTRIBUTION PIPING**

**PART 1 - GENERAL**

**1.1 SECTION REQUIREMENTS**

- A. Summary: This Section includes water-distribution piping outside the building for combined water service and fire-service mains.
- B. Submittals:
  - 1. Product Data: For each type of product.

**1.2 FIELD CONDITIONS**

- A. Do not interrupt service to facilities occupied by Owner or others unless permitted under the following conditions and only after arranging to provide temporary water-distribution service according to requirements indicated:
  - 1. Notify Owner no fewer than two days in advance of proposed interruption of service, and do not proceed without written permission.

**PART 2 - PRODUCTS**

**2.1 SYSTEM DESCRIPTION**

- A. Comply with Central Arkansas Water specifications.

**2.2 PIPE AND FITTINGS**

- A. Push-on-Joint, Ductile-Iron Pipe: AWWA C151, with push-on-joint bell and plain spigot end unless grooved or flanged ends are indicated.
  - 1. Push-on-Joint, Ductile-Iron Fittings: AWWA C110, ductile- or gray-iron standard pattern or AWWA C153, ductile-iron compact pattern.
  - 2. Gaskets: AWWA C111, rubber.
- B. Soft Copper Tube: ASTM B 88, Type K water tube, annealed temper.
  - 1. Copper, Solder-Joint Fittings: ASME B16.18, cast-copper-alloy or ASME B16.22, wrought-copper, solder-joint pressure type. Furnish only wrought-copper fittings if indicated.

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**2.3 JOINING MATERIALS**

- A. Brazing Filler Metals: AWS A5.8, BCuP Series.

**2.4 GATE VALVES**

- A. AWWA, Cast-Iron Gate Valves:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - a. Clow Valve Company; a subsidiary of McWane, Inc.
  - b. Mueller Co.
  - c. U.S. Pipe and Foundry Company.
2. Nonrising-Stem, Resilient-Seated Gate Valves:
  - a. Gray- or ductile-iron body and bonnet; with bronze or gray- or ductile-iron gate, resilient seats, bronze stem, and stem nut.
    - 1) Standard: AWWA C509.
    - 2) Minimum Pressure Rating: 200 psig.
    - 3) End Connections: Mechanical joint.
    - 4) Interior Coating: Complying with AWWA C550.

**2.5 DRY-BARREL FIRE HYDRANTS**

- A. Description: Freestanding, with one NPS 4-1/2 and two NPS 2-1/2 outlets, 5-1/4-inch main valve, drain valve, and NPS 6 mechanical-joint inlet. Hydrant shall have cast-iron body, compression-type valve opening against pressure and closing with pressure.
1. Standards: UL 246, FMG approved.
  2. Pressure Rating: 150 psig minimum.
  3. Outlet Threads: NFPA 1963, with external hose thread used by local fire department. Include cast-iron caps with steel chains.
  4. Exterior Finish: Red alkyd-gloss enamel paint unless otherwise indicated.
  5. Operating and Cap Nuts: Pentagon, 1-1/2 inches point to flat.
  6. Direction of Opening: Open hydrant valve by turning operating nut to left or counterclockwise.

**2.6 SLEEVES AND SLEEVE SEALS**

- A. Galvanized-Steel-Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, zinc coated, with plain ends.

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**2.7 SPECIALTIES**

- A. Plastic Underground Warning Tapes: Polyethylene plastic tape, 6 inches wide by 4 mils thick, solid blue in color with metallic core and continuously printed black-letter caption "CAUTION - WATER LINE BURIED BELOW."

**PART 3 - EXECUTION**

**3.1 PIPING INSTALLATION**

- A. Comply with NFPA 24, "Standard for the Installation of Private Fire Service Mains and Their Appurtenances," for installations, tests, and flushing.
- B. Water-Main Connection: Arrange with utility company for tap of size and in location indicated in water main.
- C. Water-Main Connection: Tap water main according to requirements of water utility company and of size and in location indicated.
- D. Comply with NFPA 24 for fire-service-main piping materials and installation.
  - 1. Install copper tube and fittings according to CDA's "Copper Tube Handbook."
- E. Install ductile-iron, water-service piping according to AWWA C600 and AWWA M41.
- F. Install PE pipe according to ASTM D 2774 and ASTM F 645.
- G. Install PVC, AWWA pipe according to ASTM F 645 and AWWA M23.
- H. Bury piping with depth of cover over top at least 30 inches, with top at least below level of maximum frost penetration.
- I. Anchorage, General: Install water-distribution piping with restrained joints. As required by authorities having jurisdiction.

**3.2 VALVE INSTALLATION**

- A. AWWA Gate Valves: Comply with AWWA C600 and AWWA M44. Install each underground valve with stem pointing up and with valve box.
- B. UL/FMG, Gate Valves: Comply with NFPA 24. Install each underground valve and valves in vaults with stem pointing up and with vertical cast-iron indicator post.
- C. Corporation Valves and Curb Valves: Install each underground curb valve with head pointed up and with service box.

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- D. Install water meters, piping, and specialties according to utility company's written instructions.
- E. Install water meter boxes in paved areas flush with surface.
- F. Install water meter boxes in grass or earth areas with top 2 inches above surface.

**3.3 CONNECTIONS**

- A. Piping installation requirements are specified by Central Arkansas Water. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Connect water-distribution piping to existing water main. Use tapping sleeve and tapping valve Insert method.
- C. Connect water-distribution piping to existing domestic water meter.

**3.4 FIELD QUALITY CONTROL**

- A. Piping Tests: Piping tests shall be performed by Central Arkansas Water.

**3.5 IDENTIFICATION**

- A. Install continuous underground detectable warning tape during backfilling of trench for underground water-distribution piping. Locate below finished grade, directly over piping.

**3.6 CLEANING**

- A. Clean and disinfect water-distribution piping as follows:
  - 1. Use purging and disinfecting procedure prescribed by authorities having jurisdiction or, if method is not prescribed by authorities having jurisdiction, use procedure described in NFPA 24 for flushing of piping. Flush piping system with clean, potable water until dirty water does not appear at points of outlet.
- B. Prepare reports of purging and disinfecting activities.

**3.7 PIPING APPLICATION SCHEDULE**

- A. Transition couplings and special fittings with pressure ratings at least equal to piping pressure rating may be used, unless otherwise indicated.
- B. Do not use flanges or unions for underground piping.

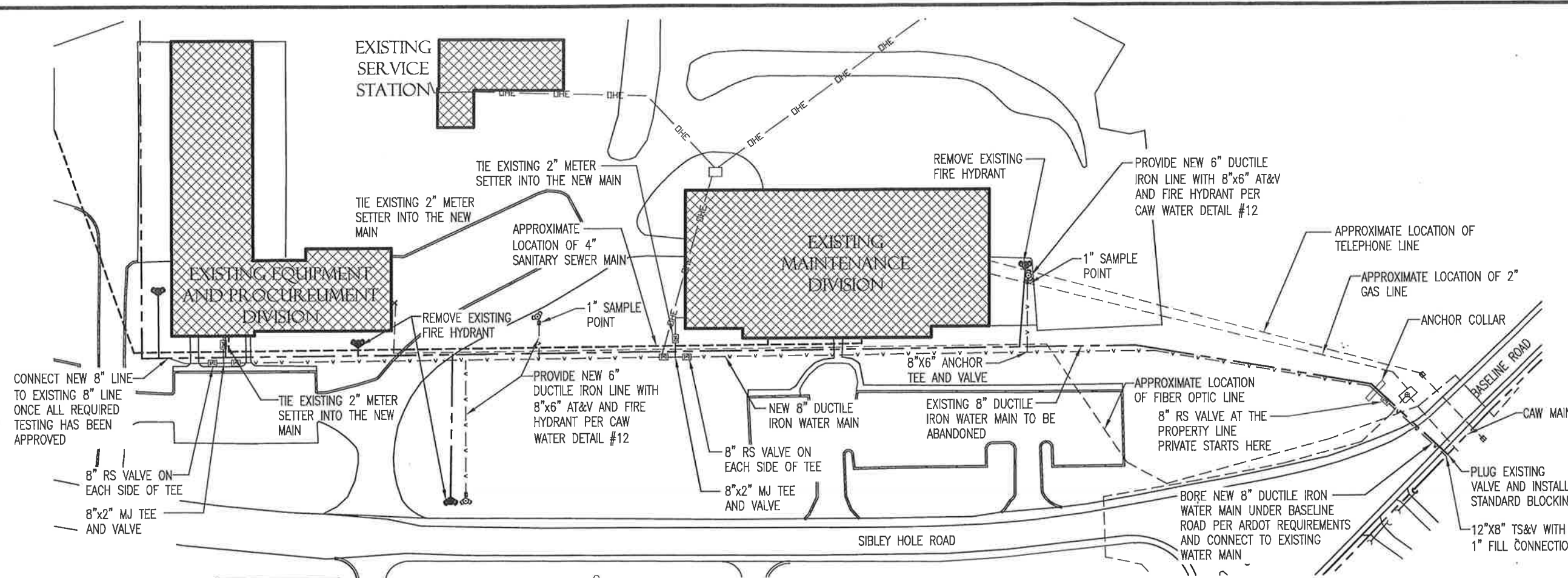
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- C. Flanges, unions, and special fittings may be used, instead of joints indicated, on aboveground piping and piping in vaults.
  
- D. Underground water-service piping NPS 4 and NPS 6 shall be[ **any of**] the following:
  - 1. Soft copper tube, ASTM B 88, Type K; wrought-copper, solder-joint fittings; and brazed joints.
  - 2. Ductile-iron, push-on-joint pipe; ductile-iron, push-on-joint fittings; and gasketed joints.
  
- E. Underground fire-service-main piping shall be the following:
  - 1. Ductile-iron, push-on-joint pipe; ductile-iron, push-on-joint fittings; and gasketed joints.

**END OF SECTION 22 11 13**



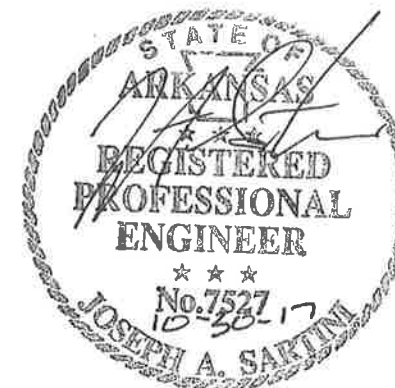
**WATER MAIN REPLACEMENT  
CENTRAL SHOPS**  
Little Rock, Arkansas  
Pulaski County



NORTH  
**SITE PLAN**  
SCALE: 1" = 100.0'

**GENERAL NOTES:**

1. ALL WATER UTILITY CONSTRUCTION SHALL COMPLY WITH CENTRAL ARKANSAS WATER'S (CAW) LATEST STANDARD SPECIFICATIONS
2. PRESSURE TESTING AND BACTERIOLOGICAL SAMPLING WILL BE CONDUCTED UP TO THE BACKFLOW DEVICE PER THE ARKANSAS DEPARTMENT OF HEALTH AND CAW.
3. THE THRUST BLOCKING FOR THE RISER SHALL BE VISUALLY INSPECTED BY A CAW ENGINEERING TECHNICIAN
4. A MINIMUM 10'-0" HORIZONTAL AND 1'-6" VERTICAL SEPARATION SHALL BE MAINTAINED WATER OVER SEWER OR ENCASE



DATE: OCT. 10, 2017  
JOB NO: ??????  
DRAWN BY: KB  
REVISIONS: