

ARKANSAS DEPARTMENT OF TRANSPORTATION

LITTLE ROCK, ARKANSAS

November 26, 2018

ADMINISTRATIVE CIRCULAR NO. 2018-18

TO: ALL DIVISION HEADS AND DISTRICT ENGINEERS

We are transmitting herewith for your information and records a copy of the Minutes of the Commission Meeting in Little Rock, AR on November 14, 2018.

After making a careful review of these proceedings, please take appropriate action through designated lines of authority to forward the carrying out of any orders applying to your respective divisions and districts.



Scott E. Bennett
Director

c: Commission

MINUTES OF THE MEETING
OF THE
ARKANSAS STATE HIGHWAY COMMISSION

November 14, 2018

Following is the record of proceedings of the Arkansas State Highway Commission in Little Rock, Arkansas, November 14, 2018. Members present were:

Thomas B. Schueck, Vice Chairman
Robert S. Moore, Jr., Member
Alec Farmer, Member
Philip Taldo, Member

2018-102 IT IS ORDERED that a meeting of the Arkansas State Highway Commission be opened at 9:30 a.m., November 14, 2018.

2018-103 WHEREAS, the Purchasing Committee has awarded supply and service contracts, in accordance with authority previously conveyed, all of which have been documented by official minutes which are of record in the files of the Commission and Equipment and Procurement Division.

NOW THEREFORE, IT IS ORDERED that the action of the Purchasing Committee be ratified and confirmed in all particulars.

2018-104 WHEREAS, Minute Order 2013-086 authorized the Director to participate in the 2015-2019 Census Transportation Planning Products (CTPP) Technical Services Program organized by the American Association of State Highway and Transportation Officials (AASHTO); and

WHEREAS, the CTPP is a set of data designed by transportation planners using large sample surveys conducted by the Census Bureau, which provides information on demographic characteristics, home and work locations, and journey-to-work travel flows; and

2018-104 - Continued

WHEREAS, this information supports a variety of transportation policy and planning efforts that include corridor and project studies and environmental analyses; and

WHEREAS, the CTPP Technical Services Program not only ensures production and delivery of this important transportation data, but also provides technical assistance, training, outreach, and associated research; and

WHEREAS, the time and costs necessary to obtain the CTPP data will be substantially reduced by participating in this joint purchase contract coordinated by AASHTO.

NOW THEREFORE, the Director is authorized to participate in the 2020-2024 CTPP Technical Services Program joint purchase contract.

2018-105

WHEREAS, some state highways are posted for weight restrictions below the maximum weight limits allowed by State law; and

WHEREAS, the “Process for Establishing Roadway Maintenance Assessments on Weight Restricted Highways” to accommodate non-divisible overweight loads by permit was developed and implemented in 2008; and

WHEREAS, the current Maintenance Assessment agreements expire on December 31, 2018 and evaluations have determined that new values for the Roadway Maintenance Assessment payments by the permit applicants are warranted to recover damage costs on the weight restricted highways; and

WHEREAS, it has been determined that a bi-annual evaluation of the Roadway Maintenance Assessment fee is adequate due to the significant decrease in natural gas drilling and production.

NOW THEREFORE, the Director is authorized to enter into new agreements with permit applicants and to implement the new values for the Roadway Maintenance Assessment schedule. The new agreements shall be in effect until December 31, 2020.

2018-106

WHEREAS, the Fixing America's Surface Transportation (FAST) Act reauthorized funding for the Transportation Alternatives Program (TAP) and the Recreational Trails Program (RTP); and

WHEREAS, applications were solicited and received for these two programs from February 1, 2018 to May 1, 2018; and

WHEREAS, the Arkansas Department of Transportation, the Transportation Alternatives Program Advisory Committee, and the Arkansas Recreational Trails Advisory Committee have reviewed the applications submitted and developed funding recommendations.

NOW THEREFORE, the Director is authorized to enter into contracts with the projects' sponsors for implementation of the projects recommended for award on the attached list.

2018-107

WHEREAS, it is essential to provide a sanitary and healthy working environment for Department employees; and

WHEREAS, the Central Offices Complex is currently cleaned by the in-house janitorial staff; and

WHEREAS, it is in the Department's best interest to obtain the services of a private janitorial service that would supplement Department staff and improve efficiency in maintaining consistently clean facilities.

NOW THEREFORE, the Director is authorized to request proposals, select a janitorial firm based on qualifications, and enter into any necessary contracts as needs are identified.

2018-108

WHEREAS, the Arkansas State Highway Commission (Commission) acquired right of way for Job No. 5194, more commonly known as Norfolk Bridge Road, State Highway 5 in Baxter County, Arkansas, by Court Order dated June 3, 1936, and being recorded in the County Court Records of Baxter County, Arkansas in Book 13, Page 118; and

WHEREAS, the District Engineer for District 9 has determined that the areas proposed for release of the existing right of way

under Job No. 5194 are not now needed, nor in the foreseeable future will be needed, for highway purposes and recommends that these areas of the right of way be declared surplus property and revised by this Minute Order as more particularly described below:

SUPPLEMENTAL REVISED
CENTERLINE DESCRIPTION
JOB 5194
NORFORK BRIDGE ROAD
ROUTE 5 SECTION 18
BAXTER COUNTY

From designated Construction Centerline Station -2+02.17 to Station 10+42.86 of the originally executed Court Order for Job 5194, dated June 03, 1936 and being recorded in County Court Records of Baxter County, AR. In Book "13" at Page 118 inclusive of said records shall hereby be revised on the left, for reduced Right of Way, as follows:

The width of the right of way conveyed to the left of the original described Centerline shall be as follows and the right of way width right of the original described centerline did not change:

FROM STATION	TO STATION	FEET	WIDTH LEFT	WIDTH RIGHT	TOTAL WIDTH
-2+02.34	-2+02.17	0.17	VAR 30'-23.47'	VAR	VAR
-2+02.17	0+16.78	218.95	VAR 23.47'-26.51'	VAR	VAR
0+16.78	2+37.42	220.64	VAR 26.51'-39.88'	VAR	VAR
2+37.42	3+15.85	78.43	VAR 39.88'-3.95'	VAR	VAR
3+15.85	4+82.67	166.82	VAR 3.95'-13.73'	VAR	VAR
4+82.67	6+52.85	170.18	VAR 13.73'-19.95'	VAR	VAR
6+52.85	6+71.72	18.87	VAR 19.95'-0'	VAR	VAR
6+71.72	6+87.85	16.13	VAR 0'- -17.06'	VAR	VAR
6+87.85	10+42.85	355	VAR -17.06'- -17.10'	VAR	VAR
10+42.85	10+42.86	0.01	VAR -17.10'- 50'	VAR	VAR

NOTE: In all other respects the original Court Order shall remain as is.

DH:dh
10/23/17
Rev. 9/7/2018 jhk

NOW THEREFORE, the above-described right of way is hereby released to Baxter County; that the Right of Way Division is authorized and directed to record a copy of this Minute Order in the records of Baxter County; and, that the right of way shall, if necessary, be remonumented to reflect the new boundaries after the release of the above-designated areas. Any Federal-Aid funds from this disposal shall be credited to Federal-Aid funds or otherwise credited as provided by Federal law.

2018-109

WHEREAS, the Arkansas State Highway Commission (Commission) acquired property known as Tract No. 122R, Job No. 001966, from Juanita Bowen, by Warranty Deed dated May 13, 2014, and filed of record on June 13, 2014, as Book 2014, Page 31581, in the Circuit Clerk's office for Benton County, Arkansas; and

WHEREAS, John Michael Brown of Springdale, Arkansas has requested to purchase Tract No. 122R, Job No. 001966, which the District Engineer for District 9 has determined is not now, nor in the foreseeable future will be, needed for highway purposes; and

WHEREAS, Tract No. 122R was acquired as surplus property by the Commission and is exempt from reacquisition by the former owners under Ark. Code Ann. § 27-67-322. Mr. Brown offered to purchase the tract for FORTY-THREE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$43,500.00), representing the Fair Market Value by three Commission appraisers.

WHEREAS, the Commission acquired Tract No. 122R for TEN THOUSAND ONE HUNDRED FIFTY AND NO/100 DOLLARS (\$10,150.00), which the tract is more particularly described as follows:

Part of the Northeast Quarter of the Northeast Quarter of Section 16, Township 18 North, Range 30 West, Benton County, Arkansas, more particularly described as follows:

Commencing at a 1/2" rebar found at the Northeast 1/16 Corner of said Section 16; Thence along the West line of said Northeast Quarter of the Northeast Quarter, North 1°48'43" East, 336.76 feet; Thence South 87°33'49" East, 107.33 feet to a point on the Northern Right of Way line of Relocated U.S. Highway 412 as established by AHTD Job 001966 for the POINT OF BEGINNING; thence along said Northern Right of Way the following bearings and distances: North 73°52'39" East, 404.33 feet; North 78°59'31" East, 260.34 feet; thence South 8°25'08" West, 190.25 feet; thence North 87°33'49" West, 616.67 feet to the point of beginning and containing 1.45 acres more or less as shown on AHTD plans referenced as Job 001966.

NOW THEREFORE, the above-described property is declared surplus and upon receipt and consideration of the sum of FORTY-THREE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$43,500.00) from John Michael Brown of Springdale, Arkansas, the Chairman of the Commission is authorized and directed to execute a Quitclaim Deed conveying the right, title, interest or equity of the above-described properties to Mr. Brown; and hereby releasing the same from the State Highway System, that the Right of Way Division is directed and authorized to record a copy of this Minute Order and the Quitclaim Deed in the records of Benton County, Arkansas; and, if necessary, the right of way shall be remonumented to reflect the boundaries designated herein. Any Federal-Aid funds from this disposal shall be credited to Federal-Aid funds or otherwise credited as permitted by Federal Law.

2018-110

WHEREAS, the Arkansas State Highway Commission (Commission) acquired property known as Tract No. 32XR, Job No. 100308, from Marcia Taylor, Phillip Denton Taylor and Amy Taylor, husband and wife, by Warranty Deed dated May 6, 2010, and filed of record on May 7, 2010, as Deed 142, Page 185, in the Circuit Clerk's office for Craighead County, Arkansas; and

WHEREAS, the Commission acquired property known as Tract No. 33XR, Job No. 100308, from Mary Banton by Warranty Deed dated June 15, 2010, and filed of record on June 15, 2010, as Deed 142, Page 407, in the Circuit Clerk's office for Craighead County, Arkansas; and

WHEREAS, the Commission acquired property known as Tract No. 60XR, Job No. 100308, from Ronald Nunnally and Deborah Nunnally, husband and wife, and Joshua Nunnally, lawful age and unmarried, by Warranty Deed dated June 2, 2010, and filed of record on June 10, 2010, as Deed 142, Page 329, in the Circuit Clerk's office for Craighead County, Arkansas; and

WHEREAS, the Town of Black Oak, Arkansas has requested, by and through its Mayor, Henry E. Dunigan, to purchase Tract Nos. 32XR, 60XR, and 33XR, Job No. 100308, which the District Engineer for District 10 has determined is not now, nor in the foreseeable future will be, needed for highway purposes; and

WHEREAS, Tract Nos. 32XR, 60XR, and 33XR were acquired as surplus properties by the Commission and is exempt from reacquisition by the former owners under Ark. Code Ann. § 27-67-322. The Town of Black Oak offered to purchase these tracts for THREE THOUSAND THREE HUNDRED FIFTY AND NO/100 DOLLARS (\$3,350.00), representing the Fair Market Value by three Commission appraisers.

WHEREAS, the Commission acquired Tract No. 32XR for EIGHT HUNDRED AND NO/100 DOLLARS (\$800.00), which the tract is more particularly described as follows:

Part of the Southeast Quarter of the Northwest Quarter of Section 17, Township 14 North, Range 7 East, Craighead County, Arkansas, more particularly described as follows:

Commencing at a point being used as the Center North Sixteenth corner of Section 17; thence North 88° 36' 14" West along the North line of the Southeast Quarter of the Northwest Quarter of Section 17 a distance of 45.79 feet to a point on the Westerly right of way line of Arkansas State Highway 18 as established by AHTD Job 10217; thence South 00° 55' 24" East along said right of way line a distance of 140.28 feet to a point; thence in a Southwesterly direction along said right of way line on a curve to the right having a radius of 1,105.94 feet a distance of 41.30 feet having a chord bearing of South 00° 08' 47" West a distance of 41.29 feet to a point; thence continuing in a Southwesterly direction along said right of way line

on a curve to the right having a radius of 1,105.94 feet a distance of 22.41 feet having a chord bearing of South 01° 47' 48" West a distance of 22.41 feet to a point; thence continuing in a Southwesterly direction along said right of way line on a curve to the right having a radius of 1,105.94 feet a distance of 98.06 feet having a chord bearing of South 04° 55' 02" West a distance of 98.03 feet to a point; thence continuing in a Southwesterly direction along said right of way line on a curve to the right having a radius of 1,105.94 feet a distance of 231.02 feet having a chord bearing of South 13° 26' 30" West a distance of 230.60 feet to a point; thence North 88° 45' 02" West a distance of 63.40 feet to a point on the Westerly right of way line of Arkansas State Highway 18 as established by AHTD Job 100308 for the POINT OF BEGINNING; thence continue North 88° 45' 02" West a distance of 33.82 feet to a point; thence North 00° 34' 07" West a distance of 224.18 feet to a point; thence South 89° 15' 02" East a distance of 77.04 feet to a point on the Southwesterly right of way line of Arkansas State Highway 18 as established by AHTD Job 100308; thence South 10° 22' 34" West along said right of way line a distance of 227.62 feet to the POINT OF BEGINNING and containing 0.29 acres or 12,434 square feet more or less as shown on plans prepared by the AHTD referenced as Job 100308.

WHEREAS, the Commission acquired Tract No. 33XR for SIX THOUSAND TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$6,250.00), which the tract is more particularly described as follows:

Part of the Southeast Quarter of the Northwest Quarter of Section 17, Township 14 North, Range 7 East, Craighead County, Arkansas, more particularly described as follows:

Commencing at a point being used as the Center North Sixteenth corner of Section 17; thence North 88° 36' 14" West along the North line of the Southeast Quarter of the Northwest Quarter of Section 17 a distance of 89.52 feet to a point on the Westerly right of way line of Arkansas State Highway 18 as established by AHTD Job 100308 to the POINT OF BEGINNING; thence South 05°57'37" West along said right of way line a distance of 184.27 feet to a point; thence South 89°25'53" West a distance of 98.23 feet to a point; thence North 00°18'50" West a distance of 187.13 feet to a point on the North line of the Southeast Quarter of the Northwest Quarter of Section 17; thence South 88°36'14" East along said North line a

distance of 118.42 feet to the POINT OF BEGINNING and containing 0.46 acres or 20,073 square feet more or less as shown on plans prepared by the AHTD referenced as Job 100308.

WHEREAS, the Commission acquired Tract No. 60XR for SIX HUNDRED AND NO/100 DOLLARS (\$600.00), which the tract is more particularly described as follows:

Part of the Southeast Quarter of the Northwest Quarter of Section 17, Township 14 North, Range 7 East, Craighead County, Arkansas, more particularly described as follows:

Commencing at a point being used as the Center North Sixteenth corner of Section 17; thence North $88^{\circ} 36' 14''$ West along the North line of the Southeast Quarter of the Northwest Quarter of Section 17 a distance of 45.79 feet to a point on the Westerly right of way line of Arkansas State Highway 18 as established by AHTD Job 10217; thence South $00^{\circ} 55' 24''$ East along said right of way line a distance of 140.28 feet to a point; thence in a Southwesterly direction along said right of way line on a curve to the right having a radius of 1,105.94 feet a distance of 41.30 feet having a chord bearing of South $00^{\circ} 08' 47''$ West a distance of 41.29 feet to a point; thence continuing in a Southwesterly direction along said right of way line on a curve to the right having a radius of 1,105.94 feet a distance of 22.41 feet having a chord bearing of South $01^{\circ} 47' 48''$ West a distance of 22.41 feet to a point; thence continuing in a Southwesterly direction along said right of way line on a curve to the right having a radius of 1,105.94 feet a distance of 98.06 feet having a chord bearing of South $04^{\circ} 55' 02''$ West a distance of 98.03 feet to a point; thence North $89^{\circ} 15' 02''$ West a distance of 76.00 feet to a point on the Westerly right of way line of Arkansas State Highway 18 as established by AHTD Job 100308 for the POINT OF BEGINNING; thence continue North $89^{\circ} 15' 02''$ West a distance of 81.94 feet to a point; thence North $01^{\circ} 06' 05''$ West a distance of 97.68 feet to a point; thence South $89^{\circ} 17' 52''$ East a distance of 101.67 feet to a point on the Southwesterly right of way line of Arkansas State Highway 18 as established by AHTD Job 100308; thence South $10^{\circ} 22' 34''$ West along said right of way line a distance of 99.11 feet to the POINT OF BEGINNING and containing 0.21 acres or 8,967 square feet more or less as shown on plans prepared by the AHTD referenced as Job 100308.

NOW THEREFORE, the above-described properties are declared surplus and upon receipt and consideration of the sum of THREE THOUSAND THREE HUNDRED FIFTY AND NO/100 DOLLARS (\$3,350.00) from the Town of Black Oak, Arkansas, the Chairman of the Commission is authorized and directed to execute a Quitclaim Deed conveying the right, title, interest or equity of the above-described properties to the Town of Black Oak, Arkansas; and hereby releasing the same from the State Highway System, that the Right of Way Division is directed and authorized to record a copy of this Minute Order and the Quitclaim Deed in the records of Craighead County, Arkansas; and, if necessary, the right of way shall be remonumented to reflect the boundaries designated herein. Any Federal-Aid funds from this disposal shall be credited to Federal-Aid funds or otherwise credited as permitted by Federal Law.

2018-111

WHEREAS, in the vicinity of Interstate 430, the Arkansas State Highway Commission (Commission) acquired properties for highway right of way for Job No. 6861-Sec. 3, more commonly known as "Colonel Glenn Rd. – Markham St." in Pulaski County, Arkansas; and

WHEREAS, the City of Little Rock, Arkansas (City) has requested that portions of said right of way be transferred to it pursuant to Ark. Code Ann. § 27-65-109, for the purpose of drainage and construction of auxiliary facilities, adjacent to the existing interstate; and

WHEREAS, the City's request is more specifically described as follows:

Areas shown in red and depicted on pages A1, A2, A3, and A4 as Exhibit "A" attached hereto.

NOW THEREFORE, upon receipt of a proper resolution from the City, the Director is authorized to enter into a transfer agreement for the above-described properties pursuant to Minute Order 2012-008, conditioned upon the City's continued maintenance of the property interests herein transferred for said highway purposes, and provided that in the event the City fails to use and maintain the properties described herein, or

2018-111 - Continued

abandons same, the transfer agreement shall, upon 30 days notice, be terminated, and the transferred property shall revert back to the Commission.

2018-112

WHEREAS, IN DREW COUNTY, IN THE VICINITY OF MONTICELLO a portion of the Monticello Bypass built by Job 020471, Hwy. 425-Hwy. 278 East (Gr. & Strs.) (Monticello Bypass) (S) and Job 020484, Hwy. 425-Hwy. 278 East (Bs. & Surf.) (Monticello Bypass) (S) is now complete.

NOW THEREFORE, IT IS ORDERED that upon official notification by the Deputy Director and Chief Engineer, the following changes are hereby made to the State Highway System as shown on the attached sketch.

- The newly constructed portion of roadway built by Job 020471 and Job 020484, from the junction with U.S. Highway 425 and continuing east to the junction with U.S. Highway 278 is hereby added to the State Highway System as Highway 278 Bypass, Section 1S.

2018-113

WHEREAS, IN SEBASTIAN AND CRAWFORD COUNTIES, Minute Order 2016-092 authorized the Director to solicit proposals from qualified firms to provide project development services for a new segment of Interstate 49 between Highway 22 and Interstate 40; and

WHEREAS, project development services include evaluating the possibility of a public-private partnership through a toll feasibility analysis, thereby increasing limited available funds to finance the project; and

WHEREAS, the Interstate 49 Alternative Delivery Study has been completed; and

WHEREAS, the analysis has determined that a public-private partnership based on tolling of this segment is currently not a viable option.

2018-113 - Continued

NOW THEREFORE, the study is adopted with no further action needed at this time.

2018-114 WHEREAS, National Bridge Inspection Standards require a hands-on inspection of fracture critical members; and

WHEREAS, the upper truss members of the tied arch of the Interstate 40 bridge crossing the Mississippi River require a hands-on fracture critical inspection; and

WHEREAS, the Department does not have the means to conduct this federally required bridge inspection.

NOW THEREFORE, the Director is authorized to request proposals from prospective engineering firms and proceed with the implementation of a project to inspect the upper truss members of the Interstate 40 Mississippi River Bridge as funds become available.

2018-115 WHEREAS, the Quorum Court of Cleburne County, by Resolution 2018-004, has requested that a portion of Highway 25, north of Quitman, be designated as the “Wildlife Officer Monty Carmikle Memorial Highway”; and

WHEREAS, the Arkansas Highway Commission has adopted guidelines for the installation of commemorative signs by Minute Order 2014-023 and the County’s request meets these guidelines.

NOW THEREFORE, the Director is authorized to permit the installation of signs in each direction on Highway 25, as requested by the County, in accordance with Commission Policy.

2018-116 WHEREAS, the Quorum Court of Pope County, by Resolution 2018-R-7, has requested that a portion of Highway 124 be designated as the “Senator Gregory B. Standridge Memorial Highway”; and

2018-116 - Continued

WHEREAS, the Arkansas Highway Commission has adopted guidelines for the installation of commemorative signs by Minute Order 2014-023 and the County’s request meets these guidelines.

NOW THEREFORE, the Director is authorized to permit the installation of signs in each direction on Highway 124, as requested by the County, in accordance with Commission Policy.

2018-117

WHEREAS, the Quorum Court of Van Buren County, by Resolution 2017-25, has requested that the new bridge on Highway 124 over North Cadron Creek, be designated as the “Wilbur D. Brock Bridge”; and

WHEREAS, the Arkansas Highway Commission has adopted guidelines for the installation of commemorative signs by Minute Order 2014-023 and the County’s request meets these guidelines.

NOW THEREFORE, the Director is authorized to permit the installation of signs on each end of the bridge, as requested by the County, in accordance with Commission Policy.

2018-118

WHEREAS, the Arkansas State Highway Commission will accept bids on the following projects at the December 5, 2018 letting; and

JOB NO.	DISTRICT	COUNTY	JOB NAME	ROUTE	APHN
110644	01	CROSS	DRAINAGE DITCH STR. & APPRS. (S)	75	N
110648	01	CROSS	HWY. 364 STR. & APPRS. (S)	364	N
110650	01	CRITTENDEN	HWY. 70 – SOUTHLAND DR. (WEST MEMPHIS) (S)	38	Y
020583	02	LINCOLN	CLEAR CREEK STR. & APPRS. (S)	11S	N
020587	02	DREW	ABLES CREEK STR. & APPRS. (S)	138	N
050375	05	JACKSON & WHITE	BALD KNOB – NEWPORT (S)	67	Y
CA0601	06	SALINE	HWY. 70 – SEVIER ST. (WIDENING) (F)	I-30	Y
070379	07	CALHOUN	HURRICANE CREEK STR. & APPRS. (S)	172	N

2018-118 - Continued

JOB NO.	DISTRICT	COUNTY	JOB NAME	ROUTE	APHN
080496	08	FAULKNER	SIEBENMORGEN RD. – MILL ST. NOISE BARRIER WALL (I-40) (CONWAY) (S)	I-40	Y
080507	08	PERRY	DITCH AT L.M. 4.30 STR. & APPRS. (S)	155	N

WHEREAS, a thorough bid review and analysis is undertaken by the Department to ensure that only those projects are awarded which are judged to be in the best interests of the State; and

WHEREAS, the right is retained to reject any or all proposals, to waive technicalities, or to advertise for new proposals, also as judged to be in the best public interests of the State; and

WHEREAS, the Commission desires to expedite work on these important projects; and

WHEREAS, in accordance with Amendment 42 of the Arkansas Constitution, Section 6, as well as other laws of this State, the Commission has the authority to delegate certain powers to the Director of Highways and Transportation.

NOW THEREFORE, upon the contractors furnishing the necessary performance and payment bonds and submitting all additional information required for the above mentioned projects, the Director is hereby authorized to enter into contracts and supplemental agreements for any projects deemed to be in the best interests of the State.

FURTHERMORE, the Director is authorized to reject any or all proposals, to waive technicalities, and/or to advertise for new proposals whenever deemed to be in the best interests of the State.

Vice Chairman Tom Schueck opened the meeting by welcoming those in attendance and informed everyone that Chairman Dick Trammel was in Fayetteville today receiving the Lifetime Achievement Award at the Northwest Philanthropy Luncheon.

MOTION Commissioner Alec Farmer moved, Commissioner Philip Taldo seconded and the motion passed to approve the Minutes from the previous Commission Meeting of October 10, 2018.

MOTION The Commission approved Minute Order 2018-062 on July 11, 2018 authorizing the Department to advertise for qualified firms to provide On-Call Planning Services for fiscal year 2019-2021. Commissioner Alec Farmer moved, Commissioner Philip Taldo seconded and the motion passed to accept the Staff's recommendation to enter into negotiations with the following seven (7) firms:

- Alliance Transportation Group, Inc.
- Burns & McDonnell Consultants, Inc.
- Cambridge Systematics, Inc.
- Garver, LLC
- Halff Associates, Inc.
- High Street Consulting Group, LLC
- HNTB Corporation

MOTION The Commission approved Minute Order 2018-083 on August 29, 2018 authorizing the Department to advertise for qualified firms to provide On-Call Landslide Design and Repair for fiscal year 2019-2020. Commissioner Philip Taldo moved, Commissioner Alec Farmer seconded and the motion passed to accept the Staff's recommendation to enter into negotiations with the following three (3) firms:

- Hinkle Environmental Services, LLC
- GeoStabilization International
- Hayward Baker, Inc.

MOTION The Commission approved Minute Order 2018-081 on August 29, 2018 authorizing the Department to advertise for qualified firms to provide On-Call Construction Engineering and Inspection for fiscal year 2019-2021. Commissioner Alec Farmer moved, Commissioner Robert Moore seconded and the motion passed to accept the Staff's recommendation to enter into negotiations with the following six (6) firms:

- BGE, Inc.
- Garver, LLC
- Jacobs Engineering Group, Inc.
- Michael Baker International, Inc.
- Parsons Transportation Group, Inc.
- Volkert, Inc.

OTHER DISCUSSION ITEMS

Patrick Patton, Chief Fiscal Officer, provided the September 2018 update on state highway revenue. Mr. Patton noted that state highway revenues to the Department from traditional sources are up a total of 0.4% (\$0.4 million) in the State Fiscal Year (SFY) 2019 compared to the same period for SFY 2018. Revenue from the Natural Gas Severance Tax is lower this year compared to last year, resulting in total revenues available being -0.5% (-\$0.5 million) below last year. Actual state revenue received is 1.4% (\$1.5 million) above projected (budgeted) revenue for this year.

In closing, Mr. Patton stated that September revenue from the 0.5% General Sales Tax for the Connecting Arkansas Program was 2.53% lower, (-\$425,642) than projected by the Department of Finance and Administration (DF&A) for the month. Year to date actual revenue is below projections by 1.16% (-\$578,518). Since inception, this revenue source is 0.61%, or \$5.5 million, under DF&A's projections.

Director Bennett provided the latest information on the Federal highway and transit funding issues. Director Bennett noted that the passage of the FAST Act, passed in December 2015, provided increased funding over its five-year term. On February 9, 2018 Congress passed a budget for Federal Fiscal Years 2019. However, Congress has not been able to pass a spending bill for Federal Fiscal Year 2019. They were able to avoid a shutdown by passing a Continuing Resolution, which President Trump signed on September 28, 2018. The Continuing Resolution will provide funding until December 7, 2018. If Congress fails to act by December 7, 2018, we will be facing another shutdown. Long-term funding for the Highway Trust Fund continues to be an issue. President Trump has stated that beginning in Federal Fiscal Year 2021, funding should be limited to revenue that is deposited into the Highway Trust Fund. This would result in a 40% reduction in the Federal-aid Highway Program.

In closing, Director Bennett stated that not only are there questions regarding future Federal-aid funding, but the source(s) of dependable long-term State revenue to provide the match for Federal-aid funds beyond 2018 and the additional State revenue needed to adequately maintain and improve Arkansas' transportation system have not been identified.

Director Bennett gave an update on the status of the 2011 Interstate Rehabilitation Program (IRP) and Connecting Arkansas Program (CAP). The 2011 Interstate Rehabilitation Program was approved by Arkansas voters in November 2011. Under this program, the Commission has the authority to issue up to \$575 million in GARVEE bonds for Interstate rehabilitation. Three series of bonds have been issued. The first was sold in September 2012 at a par value of \$197 million (true interest cost of 1.6%) with a premium of \$33 million (total of \$230 million available for construction). The second was sold in October 2013 at a par value of \$172 million (true interest cost of 2.2%) with a premium of \$29 million (total of \$201 million available for construction). The third was sold in November 2014 at a par value of \$206 million (true interest cost of 2.1%) with a premium of \$37 million (total of \$243 million available for construction).

The Connecting Arkansas Program was approved by Arkansas voters in November 2012. Under this program, the Commission has the authority to issue up to \$1.3 billion in revenue bonds for four-lane highway construction. The first series of bonds was sold in September 2013 at a par value of \$469 million (true interest cost of 3.1%) with a premium of \$25 million (total of \$494 million available for construction). No other bond sales under this program are expected.

Director Bennett briefed the Commissioners on the 92nd General Assembly of the Legislature that will convene Monday, January 14, 2019. In the wake of the November 6th election, new members have joined the Senate and the House, and the Committee assignments have begun. Director Bennett provided an overview of the changes to each chamber, introduced the new members, and discussed the membership of the makeup of the Senate and House Transportation Committees.

Director Bennett presented a summary of the apparent low bids and bidders from the October 24, 2018, Bid Letting.

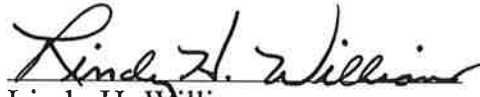
Director Bennett presented a list of upcoming meetings and events that the Commissioners and Director will be attending, including the District Service Awards that will be held in each District around the state.

Director Bennett ended the meeting with sharing that the Springdale Northern Bypass received a national award. Roads & Bridges magazine selected it number 5 in its list of the Top 10 Roads in America. This project was featured in the October issue of Roads & Bridges.

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IT IS ORDERED that a meeting of the Arkansas State Highway Commission be closed at 11:20 p.m., November 14, 2018.

I hereby certify that the above and foregoing is a true record of the proceedings taken by the Arkansas Highway Commission at its meeting on November 14, 2018.


Lindy H. Williams
Commission Secretary